



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **PHILCOPY CORPORATION**
 Address : **U-2406 24/F, Medical Plaza Ortigas Bldg. San Miguel Ave., San Antonio, Pasig City**

P.O. No. : **23-10-0745**
 Date : **10/26/2023**
 Mode of Procurement: **DIRECT CONTRACTING**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Central Supply Office** Delivery Term : **45 Calendar Days**
 Date of Delivery : _____ Payment Term : **within 45 days upon completion of delivery**

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	12	Photocopying Toners, Kyocera, TK-5275, Black, KYOCERA	11,475.00	137,700.00
2	PCS	7	Photocopying Toners, Kyocera, TK-5275, Cyan, KYOCERA	12,025.00	84,175.00
3	PCS	7	Photocopying Toners, Kyocera, TK-5275, Magenta, KYOCERA	12,025.00	84,175.00
4	PCS	10	Photocopying Toners, Kyocera, TK-5275, Yellow, KYOCERA	12,025.00	120,250.00

Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/Technical Specification and Bid Bulletin/s, if any.


***** Nothing Follows *****

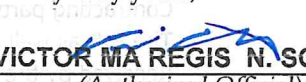
For the use of OGS Asset Management Division General Service Office

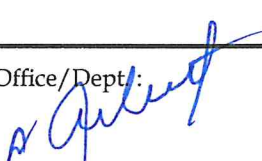
Control No. **5004** GRAND TOTAL : **Php 426,300.00**

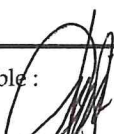
Total Amount in Words *Four Hundred Twenty-six Thousand Three Hundred Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme : 
HAROLD VINCENT P. TULAUAN
(Signature over printed name of Supplier)
11/10/23
 Date

Very truly yours,

VICTOR MA REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept : 
RUTH F. ROMANO
(Authorized Official)

Funds Available : 
JUVY A. CUENCO
Chief Accountant

Amount : 426,300
 OBR No. : 100-2023-09-0496-1061